

**ANNOUNCEMENT FOR THE OPENING OF AN INTERNATIONAL SELECTION TENDER  
PROCEDURE FOR DOCTORATE HIRING**

**PURSUANT TO DECREE-LAW NO. 57/ 2016 OF 29 AUGUST**

**Internal Reference:** CUBE-PhD-PTDC/EGE-OGE/32573/2017

**1. Framework**

The Rector of the Universidade Católica Portuguesa, Prof. Dr. Isabel Capelo Gil deliberated the opening of an international selection tender for one vacancy of doctorate junior researcher to perform duties of scientific research, in exclusive commitment, in the scientific field of Health Innovation, User Innovation, and Biomedicine, to be carried out at CUBE - Católica Lisbon Research Unit in Business and Economics - GES/00407, integrated in Católica Lisbon School of Business and Economics of the Universidade Católica Portuguesa, in Lisbon, for the development of research in the project PTDC/EGE-OGE/32573/2017 entitled “Revolutionizing Healthcare: Empowering patients by valuing innovation and promoting entrepreneurship”, a research Project funded by the Portuguese Foundation for Science and Technology, I.P. (FCT, IP), through national funds.

The project started on September 1<sup>st</sup>, 2018 and will run for 24 months, until August 30<sup>th</sup>, 2020.

We are looking for a junior doctoral researcher, that is, a doctoral researcher with limited postdoctoral experience.

The activities will be developed within the scope of the project, related to the platform Patient Innovation, for the goals of the project to be achieved, namely to increase the number and quality of the solutions developed by patients that are published in the online platform with medical supervision, as well as to promote contact with innovators and support them in various areas. One other goal is to improve the dissemination of the project through contacts with the media and via the publication of posts on social networks. The candidate will also be involved in daily administrative tasks, in the preparation of proposals for funding applications, in the review of relevant literature, as well as in the writing and preparation of academic articles for submission to peer-reviewed international conferences and academic journals. This work should develop the scientific knowledge in the field of Health Innovation and Innovation by patients. Other tasks consist of direct patient / caregiver support in order to technically improve their solutions and find a set of resources needed to market them so that more people can benefit from them. The project will launch a pilot of five patient-developed solutions to assess usability and cost-effectiveness and to understand the critical resources required by patients / caregivers in order for them to be able to innovate and disseminate their ideas. Aiding in communication, project dissemination, event organization, contacts with innovators, project management, and tender / calls’ applications will be predominant. The preferred language of communication will be English.

Applicants must meet the following requirements:

- Previous experience in clinical, biomedical and/or innovation research;
- Prior experience in communication activities, including knowledge in the use of social networks;
- Experience in analyzing solutions and managing databases;
- Excellent ability to design and plan research and to manage and analyze data and projects;
- Excellent writing skills in English;
- Ability to work in an organized and structured manner;

- Ability to work independently.

## **2. Applicable Legislation**

Decree-Law no. 57/2016 of 29 August, amended by Law no. 57/2017 of 19 July), which approved the doctorate hiring regime destined to stimulate scientific and technological employment for all knowledge areas (RJEC), without prejudice to the specific regulations applicable to the Universidade Católica Portuguesa.

## **3. Workplace**

The workplace is located on the premises of the Universidade Católica Portuguesa, in Lisboa and also in other locations where the project carries out its activities, such as at NOVA Medical School, in Lisbon.

## **4. Remuneration**

Gross monthly remuneration to be paid is 2.128,34 euros, plus meal allowance. To these amounts are added annual holiday and Christmas allowances.

## **5. Admission requirements**

Any national, foreign, and stateless candidate(s) who hold a doctorate degree in Communication Sciences, Biomedical Sciences, Management, Engineering, Innovation, Social Sciences or related scientific fields, and a scientific and professional curriculum whose profile is suited for the activities to be performed, can submit their applications. Previous work developed in the fields of innovation and/or health will be valued.

In the event the doctorate degree was awarded by a foreign higher education institution, said degree must comply with the provisions of Portuguese law on the recognition of foreign degrees. For those purposes, the requirements described in **point no. 11** of this notice must be considered.

## **6. Selection Process**

Pursuant to article 5 of RJEC, selection is to be made based on candidate scientific and curricular career evaluation.

## **7. Evaluation criteria**

Assessment criteria: scientific production and its relevance, participation in scientific projects and congresses, experience in project management, student supervision, scientific dissemination actions, transfer of knowledge, and other relevant activities and experiences.

Candidate final classification system shall be given on a scale of 0 to 100. The value is calculated by weighing in each factor as follows, always taking into account that for each item only the activity relevant to the scientific field of the present tender will be considered:

### **1. Scientific and curricular background (SCB)**

- a) Scientific and technological production: weighing **40%**;
- b) Applied or practice-based research activities: **15%**;
- c) Knowledge extension and dissemination activities: **35%**;
- d) Projects' supporting activities: **10%**

The selection panel shall deliberate by means of a roll-call vote based on the selection criteria adopted and published.

Once it has evaluated each candidate, the selection panel will draw up an ordered list of successful candidates with their respective classification.

Depending on the selection panel's appraisal, interviews may take place.

Applicants who are interviewed will be assigned a new classification in addition to the initial one that will be based on the following formula:

$$\text{Final classification} = 90\% \text{ SCB} + 10\% \text{ I}$$

## **8. Tender Selection Panel**

Pursuant to article 13 of RJEC, the tender selection panel shall be formed by:

President of the Jury: Prof. Dr. Pedro Oliveira

Other members: Prof. Dr. Helena Canhão; Prof. Dr. Miguel Godinho de Matos

## **9. Deliberation**

The panel shall deliberate by means of roll-call vote justified under the adopted and disclosed selection criteria, with no abstentions allowed. Minutes of panel meetings shall be executed and shall include a summary of all occurrences of said meeting, as well as of all votes casted by the members and respective reasoning. After selection criteria application, the panel shall prepare a sorted list of approved candidates and respective classification. The panel's final decision shall be validated by the leader of the institution, who is also in charge of deciding about the hiring. The ranked list of approved candidates will be posted at the facilities of Universidade Católica Portuguesa at Lisbon, located at Palma de Cima, 1649-023 - Lisbon, and will be announced on the website of CATÓLICA-LISBON <https://www.clsbe.lisboa.ucp.pt/pt-pt/bolsas-e-contratos-de-investigacao>. Candidates will be notified by email once this list is made available.

## **10. Preliminary Hearing and Final Decision Deadline**

After being notified, all candidates have 10 working days to respond. The panel's final decisions are pronounced within the next 5 working days, following the candidates' deadline.

## **11. Application formalization**

Applications must be sent by e-mail to the following email address: [cube-phd-applications@ucp.pt](mailto:cube-phd-applications@ucp.pt).

Applications must be submitted in English.

Applications shall include the following documents:

- a) Curriculum vitae, highlighting the scientific and curricular course of the last five years considered most relevant by the candidate;
- b) Certificate of completion of the PhD, indicating the date of its conclusion;
- c) 2 recommendation letters.

If the Doctoral Degree has been awarded by a non-Portuguese higher education institution it must comply with the provisions of the Portuguese legislation on the recognition of foreign degrees, regulated by Decree-Law no. 66/2018 of August 16<sup>th</sup>. The signature of the contract is conditional on the presentation of the formal document.

Applicants are advised to check the website of the Directorate-General for Higher Education (DGES) for further information: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>.

## **12. Application deadline**

Candidates may submit their applications in the terms mentioned in the previous point, from 07/08/2019 until 28/08/2019 (until 5 pm Lisbon time).

All candidates who formalize their applications in an improper way or fail to prove the requirements imposed by this tender are excluded from admission. In case of doubt, the panel is entitled to request any candidate to present further documentation supporting their statements. Failure to submit any clarifications, information or documents that are requested within 5 working days means the withdrawal of the application.

False statements provided by the candidates shall be punished by law.

## **13. Privacy Policy**

Universidade Católica Portuguesa is the controller responsible for the processing of Personal Data in accordance with Regulation (EU) 2016/679 – General Regulation on Data Protection.

The personal data processed in the scope of this tender procedure is processed within the framework of said tender procedure only, and will be processed by Universidade Católica Portuguesa with the purpose of verifying the fulfillment, by the candidates, of the assumptions established in the applicable legislation for their contracting. Opposition to the processing of data by the candidates will make it impossible to accept the application and, therefore, to analyze and evaluate it.

The personal data of the Data Subject, if it be indispensable for the fulfillment of the obligations of Universidade Católica Portuguesa, may be conveyed to third parties, namely to the Financing Entities identified in this announcement.

The data retention period shall correspond to the legally defined period of five years.

The Data Subject is entitled to oppose to the collection and processing of data, has the right to verification, the right to rectification, the right to deletion, and the right to restriction of processing of the data collected. However, the exercise of such rights may be excluded when the personal data is used to protect public interest, namely in the detection and prevention of crimes or when subject to professional rules of confidentiality.

The Data Subject has the right of access and portability of the data.

Rights of Personal Data Subjects: <https://www.ucp.pt/rights-data-subjects>.

For purposes of exercising the respective rights, contact the University through the e-mail address [compliance.rgpd@ucp.pt](mailto:compliance.rgpd@ucp.pt) or by using the address found at the end of this announcement, through the means set out in "Contacts for clarification".

The Data Subject is always entitled to contact and file a complaint with the Comissão Nacional de Proteção de Dados (Portuguese Supervisory Authority for Personal Data).

#### **14. Non-discrimination and equal access policy:**

The Universidade Católica Portuguesa actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, gender, sexual orientation, marital status, family status, family and economic conditions, instruction, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions, and union membership.

#### **15. Final remarks:**

This tender is exclusively destined to fill this specific vacancy and can be terminated at any time until approval of final candidate list, expiring with the respective occupation of said vacancy.

This invitation to tender and the contract concluded as a result of it will only take effect if FCT's financing conditions are fulfilled.

This tender procedure can be canceled when it is vacant; when any case of force majeure occurs; when reasons of a budgetary nature, occurring after the opening of the competition, determine it.

The selected candidate will be hired by Universidade Católica Portuguesa as a junior researcher under a contract of indefinite duration (contrato a termo incerto), with the maximum duration of 6 years, which purports the fulfilment of a given service specifically defined and non-durable, and necessarily financed by this project, planned to start in September 2019.

#### **16. Contacts for clarification:**

Universidade Católica Portuguesa  
CATÓLICA-LISBON  
CUBE  
Palma de Cima, 1649-023 Lisboa  
Tel. 217214122  
E-mail cube-phd-applications@ucp.pt